**Coastline Community College**

**Distance Learning/Technology Committee**

**Thursday, March 15, 2012**

**College Center – 4th Floor**

**3:00 pm – 4:00 pm**

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|  | Gregg Acree (ASG) |  | Janell Keough |  | Visitors: |
| X | Sylvia Amito’elau | X | Anthony Maciel | X | Dave Cant |
|  | Jesus Becerra (ASG) |  | Helen McClure | X | Nate Harrison |
|  | Ted Boehler | X | Bob Nash |  |  |
|  | Cheryl Chapman |  | Vince Rodriguez | X | Jim Miesner |
| X | Bob Covert |  | Cheryl Stewart |  |  |
|  | Sheila Kilayko-Cruz | X | Debe Tetnowski |  |  |
|  | Tai James | X | Mark Worden |  |  |
| X | Dan Johnson |  |  |  |  |
| X | Dan Jones |  |  |  |  |

The DistanceLearning/Technology Committee meeting was called to order at 3:10 p.m. by co-chair Dan Johnson. The minutes from the February 16, 2012 were approved with changes.

**MOBILE APPS**

Anthony provided a demo of mobile applications which are being made available District-wide. All applications will be accessible using the iPHONE and ANDROID phones. An application has been designed for students and staff; but is primarily created with students in mind. Naming conventions for the applications: Mobile plus college name (such as, MobileCCC). This new tool is not for instructional use even though it has District-wide use. Students may download apps for all campuses.

The mobile application tool may be purchased from the MYCCC website or Apple Store, - called MobileCCC. The following list of 8 mobile apps is available in the software: Maps, Directory, Class schedule, Mybill, Contacts, Emergency, Twitter, and Events.

**FIBER CONNECTIONS**

There is a need for fiber connectivity between CCC buildings to make connectivity flow at a faster rate. Plans are in place to connect the college center and the new building to a fiber backbone. Cost for the fiber connectivity is $35,000.

The committee was then asked what they thought of purchasing this fiber backbone. A major benefit of this fiber connectivity is to make sure we bypass congestion on computer pathways. Flow of information will be faster. Without proper Bandwidth we couldn’t run many of our systems. If approved the install would take place before summer. A vote was taken and the outcome of the vote was: Yes: 10 and Nay: 0

This same fiber will have to be installed at our other sites as well at some point. The Coastline Network switches are 5 years over their warranty – cost for new switches are approx. College Center and ISD $120,000; Le Jao Center: $51,000; One stop Irvine: $8,000; Newport: $200,000 and One stop Westminster: $28,000. A vote was taken to recommend the purchase of new switches. The outcome of the vote was YES: 10 and NAY: 0

**UPDATE ON DATA CENTER RELOCATION**

Our Technology staff has completed a walk through the District Data Center building with Time Warner and the price of necessary racks will be $35,000. The move to the District Data Center should take place by summer 2012.

**MS OFFICE 2010**

Installation could happen within weeks but a major concern is staff training. Faculty laptops would need to be reinstalled. Committee discussed how to go about this migration to MS Office 2010. One suggestion was to allow staff to sign up for the training at the Summer Institute. New OWA training should come first and then office 2010. Mark and Sylvia will come up with a plan for the migration to the new software.

**MIGRATION TO EXCHANGE 2010**

Authentication in the next couple of weeks will be completed. The new interface will be a positive change. There will be a new screen and then the mailbox will be migrated over. The email limit will provide double the space that we now have. There will be a message sent out on Tuesday and then by March 25th the migrations will begin.

**ISD AND COMPUTER SERVICES MERGER**

The Office of Learning and Information Technology is the new department name. Both departments will be housed in new building next door to the College Center.

**ACCREDITATION STANDARD IIIC – TECH RESOURCES**

The committee was asked to review the Accreditation Standard IIIC – Tech Resources link; the standard has been changed from the last writing. Anthony will resend the link to the committee.